**Responsible to:** Summer Program Manager

**Function:** Provide support and guidance to youth ages 15 – 18 participating in camp leadership training.

**Specific Responsibilities**

1. Supervise and direct all camper and LIT activity for the duration of the camping session in conjunction with the Summer Program Manager.
   1. General
      1. Maintain daily contact with all LIT program participants
      2. Communicate concerns and program changes to parents.
      3. Assist out-of-town LIT participants with housing as needed.
      4. Handle LIT and camper disciple according to camp procedures.
      5. Adhere to DHS, ACA, and heath procedures with regarding to the upkeep of all housing areas. Daily inspections will be made.
   2. Spiritual
      1. Develop LITs spiritually (lead personal and group Bible studies, journal writings, etc.)
      2. Supervise and lead daily devotions with the LITs and assist Counselors with devotions as needed.
2. Facilitate LITs in understanding leadership, working with children, camping and the mission and objectives of Camp Tall Turf.
   1. Plan and facilitate at least 3 trainings for LIT participants.
   2. Teach campers to protect and respect the environment.
   3. Teach campers to cooperate with and respect each other.
3. Provide Program Support to Summer Program Manager, Director of Programs and Food Service.
   1. Assist in planning and implementation of programs each week.
   2. Administer a fire drill each week. Record and submit records to the Summer Program Specialist.
   3. Administer program evaluations for LITs and campers.
   4. In advance, plan which activities campers will be involved in.

**Essential Functions**

1. Ability to communicate and train staff and campers in safety regulations and emergency procedures.
2. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
3. Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
4. Abilities to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
5. Cognitive and communication abilities to plan and conduct the activity to achieve camper development objectives.
6. Physical ability to respond appropriately to situations requiring rescuing a child.
7. Cognitive and communication abilities to supervise and lead peers and campers including emergencies.
8. Ability to drive 12 passenger vans.
9. Ability to follow state health, fire, and ACA regulations.
10. Ability to train staff.
11. Ability to observe camper and staff behavior.
12. Physical strength to carry heavy objects.

**Qualifications**

1. Minimum 21 years of age
2. At least one year of experience as staff at Camp Tall Turf or working with high school students
3. Knowledgeable of all camp policies, procedures and programs, and curriculum development

**Preferred Qualifications**

1. Certified in Lifeguard and Waterfront Training (R329453)
2. Valid Michigan Chauffeurs License
3. Certification in Basic Watercraft Safety